1. All riding must be approved by horsebarn manager, riding instructor, or faculty supervisor. People allowed to ride without supervision are faculty, staff riding instructor, horsebarn manager/assistant manager, and graduate students on assistantships. Students working on independent study projects must sign in and out, and may only work horses between 9:00 a.m. (or earlier by arrangement) and 4:00 p.m. on week days. Absolutely NO riding or other horse use on weekends unless it is a scheduled event.

2. **All riders will wear protective headgear (ASTM/SEI approved/within 5 years of manufacturing date) and proper footwear when riding horses. Protective headgear is not required in formal exhibition, when not deemed appropriate (ex: stock seat, saddleseat or vaulting).**

3. All tack and equipment will be cleaned and put away properly each time it is used. This includes halters and leads hung in alleyway. Use brushes and bits that are specific for each horse.

4. **Horses will be properly cooled out, hand walked, and/or hosed off before they are put back into their stalls. A sweat scraper should be used to remove excess water after hosing. Horse’s feet will be picked out before and after riding. All scrapes, cuts and/or unsoundness are to be reported to the barn manager or assistant manager ASAP.** All horses should be secured inside their stalls for grooming.

5. **ALL Horses will be hand walked to and from the arena, including unit II and pastures.**

6. The supervisor or designee of the last lesson/event of the day is responsible for closing up the barn properly. All doors and gates should be closed, horses put in proper stalls, and lights turned out.

7. NO DOGS are allowed in State buildings, except for service animals. This includes the barns and arena!

8. No bicycles, skateboards, or motorcycles are allowed in the barns.

9. No EARBUDS allowed at any time while in the barns, arena, paddocks, or outdoor riding areas.

10. Absolutely NO ALCOHOLIC BEVERAGES on the premises!

11. Be friendly to visitors but also remind them of the rules in a kind way if needed.

12. Use the main entrance only, maintaining Bio-Security by using the disinfectant mats.

13. If working or riding, you must fill out an Emergency Contact card and return to employer or instructor before working or riding.

14. Lysol and hand sanitizer are throughout the barn for everyone’s use. PPE (masks, gloves, and coveralls) are available for all employees.

15. Be observant of any abnormalities and report them to management.

16. Please change clothes and footwear if you live or work on another farm.

17. When caring for quarantine horses do so last and change before entering barns.

**Parking next to the barn is for staff and faculty only. Students and visitors are to park vehicles in appropriately marked areas. The staff parking spot in front of the barn is for management only. Violators will be ticketed!**

Violation of any of the above rules may result in loss of riding privileges, without refund of practicum fee!